

The Episcopal Church Women of the Cathedral of St. Philip welcome your application to become the designated beneficiary of the 2027 Cathedral Giving By Design (CGBD) event. Please save the date for this beloved annual event: January 22-23, 2027!

The 2027 beneficiary selection process will progress on the following schedule:

- Week of March 2, 2026: Application submission opens
- April 10th, 2026: Application submission closes
- April/May: Initial Review Phase
- May/June 2026: Beneficiary site visits (upon invitation)
- Summer 2026: Announcement of Beneficiary and notification of non-selection

Please complete this application on or before April 10th, 2026. Incomplete applications or applications received after 11:59 PM on April 10th, 2026 will not be considered.

Upon completion, we will send you an email confirming receipt of your application. If you do not receive confirmation in a timely manner, please email us at [applications@cathedralgivingbydesign.org](mailto:applications@cathedralgivingbydesign.org).

### **Organizational Information**

In this section, please provide basic organizational information, including the primary contact for this application and any subsequent follow-up.

Your Organization's Name, Address & Phone Number

Your Organization's Website & Social Media Accounts

Primary Contact for this Application: Name, Position, Email & Phone Number

### **Organization Purpose and Background**

In this section, please provide a description of the work your organization undertakes. You may provide your answers in the form of a text response and by uploading supporting documentation, such as a flyer, fact sheet, or annual report. You may also provide a link to a short video.

If you choose to upload supporting documentation, including a link to a video, please use the text response to direct the reviewer to the requested information in the uploaded material.

What year was the organization founded and/or incorporated?

What is the organization's purpose? Please include your mission statement.

What type of programming does the organization provide? Please include the number of clients served annually and the geographic area you serve.

If you have a video about your organization, please provide a link below. Videos longer than 5 minutes will not be considered.

**Please upload the following documentation to support your application. Please ensure that documents include your organization's name in their title.**

List of Board of Directors with Affiliations

List of Organizational Officers

Most Recent Annual Report and Fact Sheet or Flyer

Financial Summary for your organization including:

- annual operating budget for the most recently completed fiscal year;
- total revenue, total expenses, total debt outstanding and total net assets;
- major sources of operating budget;
- other relevant information

Copy of your IRS certification letter confirming 501(c)3 status

Optional: please upload any additional supporting material(s)

### **Proposed Project or Program**

If chosen as the designated beneficiary, your organization will receive the net proceeds from Cathedral Giving By Design. The Beneficiary Selection Committee requests a description of the project or program that the raised funds will support. Please see the application flyer for more information.

As with the previous section, you may upload a document that explains the proposed project or program. If you choose to do so, please use the text field to point the reviewer to the requested information in the uploaded document.

If your organization is chosen as the 2027 designated beneficiary, what project or program will the proceeds benefit? Describe the needs that the project or program will address, including information on the target population to be served, the number served, the duration of the project or program, the overall annual cost of the program or project, and sustainability of the project or program.

What are the goals of this program/project and how will support from Cathedral Giving by Design help you reach your goals?

If applicable, please describe how you provide for the costs associated with the project or program in future years, when you are no longer the designated beneficiary.

Optional: Please upload any supporting materials that explain the proposed project or program.

### **Your Organization's Fundraising Activities**

Has your organization completed a fundraising campaign in the last two years?

If yes, what type of campaign was it?

If yes, please provide information on the dollar amount raised, the current status of the campaign, and a list of campaign leadership.

Is your organization in the process of planning a future fundraising campaign or event?

If yes, please provide the projected date, the objective, fundraising goal(s), and leadership of the campaign or event.

### **Cathedral of St. Philip Relationships**

Does your organization have a contact or contacts at the Cathedral of St. Philip? If so, please list their name and their association with your organization (on staff, volunteer, board member, client, etc.)

What types of volunteer opportunities are available for Cathedral members with your organization? How can the Cathedral Community help you?

### **CGBD Partnership Affirmation**

If selected as the 2027 designated beneficiary, I affirm that our organization will be available to actively participate the weekend of January 22nd & 23rd, 2027.

If selected as the 2027 designated beneficiary, I affirm that our organization will collaborate on fundraising activities, including corporate sponsor and patron solicitation.

If selected as the 2027 designated beneficiary, I affirm that our organization will participate in event and beneficiary awareness-raising and community-building activities at the Cathedral during late summer 2026 and through the event.

Thank you for the time and consideration that it takes to submit this application. If you have questions or feedback, please do not hesitate to contact us at [applications@cathedralgivingbydesign.org](mailto:applications@cathedralgivingbydesign.org).